

# POSITION SPECIFICATIONS

**Position Title:** Endorsed Enrolled Nurse – Surgical/ High

Dependency/Coronary Care

**Job Type:** Full-time or Part-time

**Region:** Rockhampton, Queensland

MH&ACCQL Facility: Mater Misericordiae Hospital – Rockhampton

**Closing Date:** Open until filled

**Salary:** Enrolled Nurse Classification

Industrial Instrument: MH&ACCQL & QNU Nursing Enterprise

Agreement 2016 - 2017

Currently attracting a minimum hourly rate range

of \$29.94 - \$32.38

**Reporting to:** Nurse Unit Manager – Surgical and HDU/CCU

## **ENQUIRIES CONTACT**

Enquiry Contact: Nursing Administration

Telephone: 07 4931 3486

Email: <u>rkyexecassistant@mercycq.com</u>

**POSITION STATEMENT:** The Endorsed Enrolled Nurse will provide patient-centred nursing care under the direction and supervision of the Registered Nurse on duty. The Enrolled Nurse's core responsibilities are supporting patients in the activities of daily living, assisting in meeting basic human needs and recognising the normal and abnormal assessment, intervention and evaluation of patient health and functional status with ongoing communication with the Registered Nurse.

A full **Position Description** is available following these specifications.

**APPLY:** To apply please return to where the vacancy is listed and click "apply now" which will direct you to SEEK.

#### OTHER INFORMATION:

- This position offers the opportunity to work in Surgical and HDU enjoying a varied case load with numerous surgical specialities and cardiac presentations.
- Registration as an Endorsed Enrolled Nurse with the Australian Health Practitioner Regulation Agency (AHPRA) is essential.
- Previous experience as an Endorsed Enrolled nurse is essential.
- A minimum of 2 years experience in medical and/or surgical nursing is essential, or cardiac experience.
- Experience in the delivery of care in a High Dependency/Coronary Care environment is preferred.
- Candidates must have the ability to work collaboratively within a team as well as autonomously.
- Salary packaging opportunities exist.



### **POSITION DESCRIPTION**

Position Title: Enrolled Nurse			Agreement: Mercy Health and Aged Care Central Queensland Limited & QNU – Nursing - Enterprise Agreement 2016 – 2017
<b>Location:</b> Mater Misericordiae Hospital – Rockhampton/Gladstone			Classification: Level 1
Approved by: Director of Nursing			Reports to: Area Manager/Supervisor
Original Date: 09/82	Revision No: 7	Revision Date: 04/12	Page 1 of 3 Page/s

## 1.0 Mercy Health and Aged Care Central Queensland Limited Mission and Values:

The Enrolled Nurse will undertake a commitment to the Mission, Philosophy and Objectives of Mercy Health and Aged Care Central Queensland Limited ("MH&ACCQL"), and endeavour to promote the organisation's ethos and values in all actions and activities related to their position.

#### 2.0 Position Statement:

The Enrolled Nurse will provide patient-centred nursing care under the direction and supervision of the Registered Nurse on duty. The Enrolled Nurse's core responsibilities are supporting patients in the activities of daily living, assisting in meeting basic human needs and recognising the normal and abnormal assessment, intervention and evaluation of patient health and functional status with ongoing communication with the Registered Nurse.

# 3.0 Key Effectiveness Areas:

3.01 Mission & Values 3.02 Clinical Nursing

3.03 Other Responsibilities

4.0 Key Responsibilities	Specific Responsibilities			
4.1 Mission	4.1.1 Promote the Mission, Values and Philosophy of Mercy Health and Aged Care Central Queensland Limited.			
	4.1.2 Participate in Mercy Celebrations and Traditions.			
	4.1.3 Attend mandatory Mission Inservice.			
	4.1.4 Adhere to Pocketbook of Excellence and Integrity in the Workplace Standards.			
4.2 Clinical Nursing	<ul> <li>4.2.1 Contributes to the formulation of care plans/clinical pathways in collaboration with the registered nurse.</li> <li>Accurately collects and reports data regarding the health and functional status of patients.</li> </ul>			
	<ul> <li>Participates with the registered nurse, patient and family/carers in identifying expected health care outcomes and patient needs.</li> </ul>			
	<ul> <li>Participates with the registered nurse in evaluation of progress of patients toward expected outcomes and reformulation of care plans/clinical pathway.</li> </ul>			
	4.2.2 Manages nursing care of patients within the scope of enrolled nursing practice.			

		<ul> <li>Implements planned nursing care to achieve identified outcomes.</li> </ul>
		<ul> <li>Recognises and reports changes in the health and functional status of patients to the registered nurse.</li> </ul>
		<ul> <li>Ensures communication, reporting and documentation are timely and accurate.</li> </ul>
		<ul> <li>Organises workload to facilitate planned nursing care for patients and reprioritise when appropriate with the registered nurse.</li> </ul>
	4.2.3	Provides support and care to patients within the scope of enrolled nursing practice.
		<ul> <li>Provides for the comfort needs of patients experiencing illness or dependence.</li> </ul>
		<ul> <li>Ensures patient values, customs and spiritual beliefs are respected.</li> </ul>
		<ul> <li>Collaborates with the registered nurse and members of the health care team in the provision of nursing care.</li> </ul>
		<ul> <li>Contributes to the health education of patients to maintain and promote health.</li> </ul>
		<ul> <li>Communicates with patients in an appropriate manner and environment to enable therapeutic outcomes.</li> </ul>
	4.2.4	The following responsibilities apply to an Endorsed Enrolled Nurse only. The Endorsed enrolled nurse must provide evidence of Endorsement and also be deemed competent
		following completion of Drug Competency Assessment and/or completion of competencies under direct supervision in accordance with the Organisation Policy Enrolled Nurse Scope of Practice.
		• Enrolled Nurses with Medication endorsement (EN (Med)) may when delegated by the registered nurse and in accordance with the Organisation Policy administer
		<ul> <li>Schedule 4 medications.</li> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + S8 Competent may administer</li> </ul>
		controlled S8 drugs under the direct supervision of a Registered Nurse or a Doctor under the strict guidelines
		and criteria as per the Organisational Policy  Enrolled nurses who have completed Medication
		<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect</li> </ul>
		<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict</li> </ul>
4.3 Other Responsibilities	4.3.1	<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety</li> </ul>
4.3 Other Responsibilities	4.3.1	<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management</li> </ul>
4.3 Other Responsibilities		<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment.</li> </ul>
4.3 Other Responsibilities	4.3.2	<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment.</li> <li>Participate in meetings and forums as required.</li> </ul>
4.3 Other Responsibilities		<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment.</li> <li>Participate in meetings and forums as required.</li> <li>Foster a cooperative work environment and maintain open</li> </ul>
4.3 Other Responsibilities	4.3.2	<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment.</li> <li>Participate in meetings and forums as required.</li> <li>Foster a cooperative work environment and maintain open communication through effective interpersonal skills and</li> </ul>
4.3 Other Responsibilities	4.3.2	<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment.</li> <li>Participate in meetings and forums as required.</li> <li>Foster a cooperative work environment and maintain open</li> </ul>
4.3 Other Responsibilities	4.3.2 4.3.3	<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment.</li> <li>Participate in meetings and forums as required.</li> <li>Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums.</li> <li>Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations.</li> <li>Participate in in-service programmes to assist in personal development and to satisfy the objectives of the</li> </ul>
4.3 Other Responsibilities	4.3.2 4.3.3 4.3.4	<ul> <li>Enrolled nurses who have completed Medication Endorsement EN (Med) + IV Medication Competent may administer designated IV medications under the indirect supervision of a Registered Nurse or Doctor under the strict guidelines and criteria as per the organisational policy.</li> <li>Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment.</li> <li>Participate in meetings and forums as required.</li> <li>Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums.</li> <li>Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations.</li> <li>Participate in in-service programmes to assist in personal</li> </ul>

Page 2 of 3 Page/s

Subject:

**POSITION DESCRIPTION – Enrolled Nurse** 

4.3.7	Accept and adhere to all policies and procedures of
	MH&ACCQL and the Hospital.
4.3.8	Undertake other duties/ responsibilities as directed by area
	manager/ supervisor, Director of Nursing & Clinical
	services or other designated authority(s)

# 5.0 Qualifications and Experience:

## 5.1 Essential

Subject:

5.1.1 Registered as an enrolled nurse with the Australian Health Practitioner Regulation Agency (AHPRA).

Page 3 of 3 Page/s

# 5.2 Desired

5.2.1 Endorsed Enrolled Nurse

**POSITION DESCRIPTION - Enrolled Nurse**