



POSITION SPECIFICATIONS

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| Position Title: | Registered Nurse/ Midwife |
| Job Type: | Part-Time or Casual |
| Region: | Mackay, Queensland |
| MH&ACCQL Facility: | Mater Misericordiae Hospital – Mackay |
| Closing Date: | Open until filled |
| Salary: | Level 1 Registered Nurse |
| Industrial Instrument: | Mercy Health and Aged Care Central Queensland Limited & QNU Nursing Enterprise Agreement 2015 - 2016 Currently attracting a minimum hourly rate range of \$32.21- \$41.39 + allowances and penalties |
| Reporting to: | Nurse Unit Manager – Women’s Unit |

ENQUIRIES CONTACT

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| Enquiry Contact: | Maura Keogh, Assistant Director of Nursing |
| Telephone: | (07) 4965 5806 |
| Email: | mkeogh@mercycq.com |

POSITION STATEMENT: The Registered Nurse/Midwife position provides family-centred nursing care in collaboration with other health professionals and significant other to ensure safe, efficient and effective management of the patient.

A full **Position Description** is available following these specifications.

APPLY: To apply return to where the vacancy is listed and click “apply online”. This process requires you to complete an on-line form and upload a current curriculum vitae to support your application.

OTHER INFORMATION:

- This role presents an opportunity to join an enthusiastic and dedicated team.
- To apply for this role you must be a Registered Nurse with Midwifery qualifications that allow you to perform Nursing and Midwifery duties.
- The role involves using clinical skills in obstetric, gynaecological & paediatric nursing.
- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) as both a Registered Nurse and Registered Midwife is essential. **Candidates must have dual registration to apply.**
- Experience as a Registered Nurse and Midwife is essential.
- Part-Time hours are negotiable.
- Salary packaging opportunities exist.

St Gerard's Women's Unit Profile

Unit Description: **Core Clinical Service
St Gerard's Department
Obstetric, Special Care Nursery and Paediatric Patient
Care Areas**

No. of Beds: The Unit has a total of 18 beds
All private rooms
3 birth suites
3 Special Care Nursery beds
9 post-natal rooms (4 double beds suites)
4 paediatric rooms
5 general beds

1. Scope of Service

St Gerard's provides nursing care for antenatal, intrapartum and post-natal care of women, their newborns and their families. The Unit also provides nursing care for paediatric patients, and general surgical and medical patients.

The aim of our service is to provide excellence in health care and caring support to mothers and babies, women and children.

Maternity Services:

As a Level 2 service, the Unit manages low to medium risk pregnancies and deliveries 34 completed weeks and later, elective and emergency vaginal and assisted deliveries, emergency caesareans, and some elective caesareans. As a surgical service level 2, recovery area and adult HDU are available.

Paediatric Services:

The Unit offers four rooms for paediatric care 0 – 16 years. A parent is able to remain with the child throughout their hospital stay. The core staffing of the Unit includes registered nurses with paediatric experience ensuring the competencies and skill sets appropriately address children's healthcare needs, the drugs prescribed, equipment used and provision for parents and carers.

Neonatal Services:

As a Level 2 Service, the Unit manages infants of low and medium risk pregnancies. It manages neonates of 34 weeks gestation or later with minimal complications and cares for pre-term neonates after their transfer back from a higher level of service. Facilities of the Unit include humidicribs, cardio-respiratory monitoring, IV fluid therapy, tube feeds, phototherapy, continuous positive airways pressure (CPAP) and short-term assisted ventilator care, pending transfer to a Level 3 neonatal service. The Unit has established links with the Townsville Hospital Neonatologist for management of Neonatal transfers in and out of the Unit.

Surgical Services:

The Unit provides surgical services to general surgery. As a surgical service Level 2, the Unit provides a combination of minor surgery with high anaesthetic risk, intermediate surgery with low or medium anaesthetic risk and complex surgery with

St Gerard's Women's Unit Profile

low anaesthetic risk. When necessary the Unit admits and provides nursing care for male surgical patients and for medical patients.

Our team consists of registered nurses / midwives, administrative staff, orderly, volunteers, obstetricians, gynaecologists, general practitioners, paediatricians, surgeons and allied health professionals.

2. Frequent Procedures/Services/Functions

Preparation for Parenthood Programme:

St Gerard's offers a "Preparation for Parenthood" programme to prepare expectant mothers and their partners for childbirth and parenting.

This program operates as a choice of the Antenatal Class either a weekly 3hr course for 3 consecutive weeks or 1 Saturday workshop.

Generally, classes are completed prior to 34 weeks gestation but are accepted at the Saturday workshop until 36 – 37weeks gestation.

Pre-Birth Clinic:

St Gerard's requires all obstetric patients to attend the pre-birth clinic. These clinics are conducted by a midwife and ensure that all information required for birthing and post-natal care is obtained prior to admission.

Clinics are held Tuesdays and Wednesdays from 0930- 1430hrs in St Gerard's

Ultrasonography – Ultrasound available for use by Obstetricians

Cardiotocography:

Routine Cardiotocography is conducted on all antenatal admissions >28weeks.

After-hours cardiotocography is provided as required on an Outpatient basis.

Neonatal Screening Tests:

Neonatal Screening Tests are conducted at 48 hours post delivery. Those patients who have already discharged, return to the Unit at 48 hours for the neonatal screening test to be completed.

Healthy Hearing Screening:

All babies are offered free Healthy Hearing Screening prior to discharge from hospital. If necessary, referral for diagnostic assessment is made to the appropriate referral centre post discharge.

POSITION DESCRIPTION

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| Position Title: Registered Nurse | | Agreement: Mercy Health and Aged Care Central Queensland Limited & QNU – Nursing – Enterprise Agreement 2015-2016 | |
| Location: Mater Misericordiae Hospital – Mackay | | Classification: Level 1 | |
| Approved by: Director of Nursing & Midwifery | | Reports to: Nurse Unit Manager | |
| Original Date: 08/10 | Revision No: 4 | Revision Date: 06/16 | Page 4 of 5 Page/s |

1.0 Mercy Health and Aged Care Central Queensland Limited Mission and Values:

The Registered Nurse will undertake a commitment to Mercy Health and Aged Care Central Queensland Limited ("MH&ACCQL") Mission, Philosophy and Objectives, and endeavour to promote the organisation's ethos and values in all actions and activities related to their position.

2.0 Position Statement:

The Registered Nurse provides patient-centred nursing care in collaboration with other health professionals to ensure safe, efficient and effective management of the patient. The Registered Nurse is responsible for the effective delivery of clinical care, specialty or otherwise, within the scope of practice that the nurse is qualified, competent, and registered to perform.

3.0 Key Effectiveness Areas:

- 3.01 Mission & Values
- 3.02 Clinical Care
- 3.03 Other Responsibilities

4.0 Key Position Responsibilities:

4.1 Mission and Values

- Promote the Mission and Values of Mercy Health and Aged Care Central Queensland Limited;
- Participate in Mercy celebration and traditions;
- Attend mandatory annual Mission in-service; and
- Adhere to and promote the ethos and standards expressed in the Pocketbook of Excellent and Integrity in the Workplace handbooks.

4.2 Clinical Care

- Carry out comprehensive and accurate nursing assessment of patients, plan and implement care and evaluate the achievement of identified outcomes;
- Respond promptly to patient needs/requests in order to provide positive patient experiences and timely interventions in patient care management;
- Use a structured approach in the process of assessment and collection of data regarding the health and functional status of the patient;
- Analyse and interpret data accurately;
- Collaborate with the patient and family/carers/significant other in identifying expected health care outcomes and patient needs;

- Formulate a patient's plan of care, outcomes including timeframes for achievement, and continuity in collaboration with other health professionals and the patient (include significant other when appropriate);
- Evaluate progress toward expected outcomes and review and revise plan of care, in accordance with evaluation data (variance identification);
- Maintain accurate patient records which meet hospital and legal requirements;
- Manage effectively the nursing care of patients within scope of competence;
- Organise workload to facilitate planned nursing care;
- Provide complete and accurate discharge planning process relevant to the department as required;
- Delegate activities as required and appropriate to others commensurate with their abilities and scope of practice;
- Ensure that clinical activities within the ward and associated services remain within the hospital's delineated role, and comply with the Clinical Guidelines under the Private Health Facilities Act;
- Apply competent clinical practice which is evidenced based to ensure optimal health of the patient;
- Assess and respond to clinical and nursing problems within the scope of practice.

4.3 Other Responsibilities

- Accept, adhere and promote Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment;
- Participate in meetings and forums as required;
- Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums;
- Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations;
- Participate in in-service programmes to assist in personal development and to satisfy the objectives of the organisation;
- Accept individual responsibility and accountability for own performance and professional development;
- Accept and adhere to all policies and procedures of MH&ACCQL and the Mater Hospital Mackay; and
- Undertake other duties/responsibilities as directed by the Nurse Unit Manager or other designated authority(s).

Qualifications and Experience:

Essential

- 5.1 Current registration with the Australian Health Practitioner Regulation Agency (AHPRA) as a Registered Nurse;
- 5.2 Prior experience in a relevant speciality discipline of nursing if required;
- 5.3 Effective interpersonal and communication skills; and
- 5.4 Basic computer skills

Desired

- 5.5 Post graduate nursing qualifications in area of Speciality.