

# **Mater Misericordiae Hospital – Mackay**

## **Duties and Responsibilities Orthopaedic Surgeon**

### **1. General Responsibilities**

- 1.1 To provide Surgical services in accordance within the values, beliefs and philosophy of the Sisters of Mercy.
- 1.2 To assist other senior staff members in the effective execution of their duties at the Mater Hospital.

### **2. Patient Care**

- 2.1 Conduct private consultations for Surgical patients in the Mater Hospital's Medical Suites or such other places as approved by the Company.
- 2.2 Conduct Surgical procedures.
- 2.3 Provide consultations for private patients as directed by the Company.
- 2.5 Participation in post operative management of patients.
- 2.6 Provide emergency services when required.
- 2.7 Consultation upon request by colleagues in the management of patients.
- 2.8 Maintenance of proper Medical Records.
- 2.9 Participation in peer review and quality assurance programs.
- 2.10 Compliance with the Mater Hospital's and Sister of Mercy policies.
- 2.11 Ensure best practice in infection control.
- 2.12 Provide a high quality Surgical service within the bounds of commonly accepted good clinical practice in accordance with the College guidelines.
- 2.13 Provide any other appropriate duties as may be required.

**3. Supervision and training**

3.1 Participate in the supervision and training of nursing staff of the Mater Hospital. (Provide education for nursing and allied health professionals.)

**4. Administration**

4.1 Membership of and attendance at meetings as required.

4.2 Compliance with the Mater Hospital's and Sisters of Mercy policies and by-laws.

4.3 Completion of statutory and other forms as appropriate such as:

- Medication sheets etc;
- Any other request Forms.

4.4 Provide information required for patient billing.

**5. Qualifications**

Bachelor of Medicine

FRACS or equivalent recognition by Royal Australasian College of Surgeons

**6. Experience**

Consultant Orthopaedic Surgeon

**7. Remuneration**

To be negotiated

**8. Special Conditions**

Must be registered as a Medical Practitioner with the Queensland Medical Board.

Must hold Specialist medicare provider number.